

December 13, 2010

A regular meeting of the Village Board held on the above date was called to order at 7:00 p.m. at the Village Hall, 1 West Main Street, Clifton Springs, NY 14432.

Presiding: William A. Hunter, Mayor

Board Members Present: Tina Bounds, Melissa Kumkey, Daniel Blondell

Board Members Absent: Earl Lincoln

Minutes: The minutes of the meeting of November 8, 2010 were approved upon motion by Trustee Bounds 2<sup>nd</sup> by Trustee Blondell. All members present voted AYE. Carried.

Vouchers: General, Water and Sewer Vouchers #472 through #572, were approved for payment by Trustee Kumkey, 2<sup>nd</sup> by Trustee Blondell. All members present voting AYE. Carried.

|                |              |
|----------------|--------------|
| General Fund = | \$ 94,290.04 |
| Water Fund =   | \$ 47,193.67 |
| Sewer Fund =   | \$ 51,044.40 |

#### **PRIVILEGE OF THE FLOOR TO PERSONS ATTENDING THE MEETING**

##### **Zoning & Planning Board's – Code Changes**

From the Zoning Board, Chairman Jaylene Folkins, Scott Landschoot, Frank Jeffery, from the Planning Board Chairman Mike Nurse, Dan McGrath and Jeff Criblear appeared before the Board.

Mayor Hunter thanked the members of the Zoning and Planning Board for all their hard work.

Jaylene Folkins and Mike Nurse have been meeting regularly for the last year or more with Maria Rudzinski, from Ontario County Planning Department along with representatives from the Village of Manchester and the Village of Shortsville. Collectively they have been working on possible code changes to the codes, particularly residential codes, to update the code, to provide consistency throughout the code and some consistency throughout the three Villages, as the three Villages share a Code Enforcement Officer. Chairman Folkins indicated that Steve DeHond, Code Enforcement Officer has been an integral part of the discussions.

Chairman Folkins handed out copies of the Village of Clifton Springs current Comprehensive Plan along with the discussion draft from September with the tri-village's. The Board also had a couple of power point print outs to look at provided by Chairman Nurse.

Chairman Folkins indicated the members were present this evening because they are looking for direction from the Village Board as to what vision the Village Board has for code changes for the future. Chairman Folkins asked if the Village Board is still in general agreement with the Comprehensive Plan, which was adopted in 1998.

Discussion was held. Mayor Hunter stated that he was fine with the Comprehensive Plan, but that he does want to make sure that any proposed changes are going to work in this small Village.

Meeting of December 13, 2010 continued:

All members present from the Village Board agreed that they are in agreement to follow the intent of the 1998 Village Comprehensive Plan.

Scott Landschoot discussed the current zoning districts on the zoning map and how he feels the layout of the districts don't make a lot of sense.

Chairman Folkins had a map that showed the current lot coverage's. Discussion was held on the R2 district and how much R2 area does the Village want. Chairman Folkins suggested not changing the zoning map, but changing some definitions. The Boards all agreed that the intent of the Village is to maintain and protect the character of the neighborhood.

Discussion was held on lot coverage. Scott Landschoot suggested looking at percentage of lot coverage versus size of accessory structures.

Chairman Nurse explained that the Planning and Zoning Boards are looking for the blessing of the Village Board with the work they are doing. The Planning and Zoning Boards don't want to complete a lot of work with proposed changes and then have it not accepted by the Village Board.

Mayor Hunter appreciates that the Boards want the blessing from the Village Board, but the Village Board has confidence in the Planning and Zoning Board to make the best recommendations for the Village.

Discussion was held on Special Uses. Currently the code allows special uses to stay with the property. The Zoning and Planning Board would like the special use to stay with the homeowner and if the home owner changes, than the new home owner would have to apply themselves for the special use permit.

All Board's agreed that setting parameters for each zoning district now will help all Boards in the future.

Any changes to the code have to be completed by local law. The Planning and Zoning Boards will submit all proposed changes at one time once they have completed their work.

## **CORRESPONDENCES**

### **Meeting Minutes from joint Planning and ZBA Meeting from 12-3-10**

Copy of the meeting minutes from the joint Planning and Zoning Board meeting. Included in this packet are possible code changes.

Reviewed and discussed under privilege of the floor.

### **Town of Manchester – Fire Contract**

Copy of the proposed fire contract with the Town of Manchester.

Reviewed. Motion was made by Trustee Kumkey 2<sup>nd</sup> by Trustee Bounds to accept this fire contract and to authorize Mayor Hunter to sign the contract. All members present voting AYE. Carried. The contract is a two year contract and has a 3% increase each year.

### **ZBA public hearing cancelled – 25 South Street**

Copy of a letter that was sent to the neighbors of Thomas Grabinski, 25 South Street regarding the cancelation of a public hearing.

Reviewed. The meeting was cancelled because Mr. Grabinski's apartment in his home at 25 South Street is a legal apartment.

Meeting of December 13, 2010 continued:

**Compost building roof**

Letter from Clark Patterson Lee to David Secor regarding the payment for the compost building roof at the sewer plant.

Reviewed. Clark Patterson Lee has recommended that the Village pay 75% of the money due Gudabri Inc. (d.b.a. Secor Lumber) in the amount of \$32,929.63. Mayor Hunter discussed this with Doug Fagner, Sewer Plant Operator, and Mr. Fagner was in agreement with this recommendation.

**Clifton Springs Historical Society Agreement**

Copy of an annual agreement with the Clifton Springs Historical Society. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to authorize Mayor Hunter and Clerk Reals to sign the agreement. All members present voting AYE. Carried.

AGREEMENT PROVIDING FINANCIAL SUPPORT TO THE CLIFTON SPRINGS HISTORICAL SOCIETY FROM MONEY RAISED BY TAXATION IN THE VILLAGE OF CLIFTON SPRINGS DURING THE FISCAL YEAR BEGINNING JUNE 1, 2010 AND ENDING MAY 31, 2011.

**WHEREAS**, the Village desires to enter into a contract with the Historical Society whereby the Historical Society will furnish such historical privileges to the people of the Village, and

**WHEREAS**, the Historical Society desires to enter into a contract with the Village to furnish such Historical Society privileges to the people of the Village,

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. The Historical Society agrees to furnish Historical Society privileges to the people of the Village for a sum of \$3,000 for the year commencing on the 1<sup>st</sup> day of June 2010, such sum to be paid to the Historical Society after the first day of July 2010 and before the last day of May 2011.
2. In consideration of the furnishings of such Historical Society privileges by the Historical Society, the Village agrees to pay the Historical Society the sum specified in paragraph one at the time so specified.

**Mike Pollot – 55 Stephens Street – ZBA public hearing notice request to build a garage larger than the code allows**

Copy of the legal notice for the request of Mike Pollot, 55 Stephens Street, to build a garage larger than the code allows.

Reviewed. This public hearing will be held on December 20, 2010.

**Town of Phelps Fire Contract**

Copy of the proposed fire contract from the Town of Phelps for 2011.

Reviewed. This contract amount is down \$597.23 from last year. Mayor Hunter and Clerk Reals have called the Town of Phelps, but have not yet been able to speak with Supervisor Norm Teed regarding this proposal. The Board agreed not to sign the contract at this time and will continue trying to reach the Town of Phelps for an explanation.

**Thank you note from the Village employees for the Longevity pay**

Thank you note from the employees for the longevity checks they recently received.

Reviewed. The Board appreciated this note of thanks.

Meeting of December 13, 2010 continued:

**STREET DEPARTMENT:** Trustee Bounds reported the following:

**Sweeper Repairs**

Trustee Bounds reported that the 1999 Johnson street sweeper is in need of some major repairs. The repairs include removing the sweeper debris hopper roof & wind tunnel, fabricating a new roof & wind tunnel, repairing a leak in the water tank, repairing rust spots, sand blasting, prime and paint the sweeper body, replacing vacuum nozzle wheel bearings & spindles, replacing cow seal, replace sound suppression package in engine cowl, replace both vacuum to body , repair rear hopper door seal, remove, reline, reinstall vacuum nozzle, install vacuum nozzle rubber kit, replace upper vacuum intake duct, replace vacuum nozzle, repair seals & bearings in step up gearbox, replace bearing & seals in fluid drive coupler, replace extension hose rubber trunking. These repairs total \$31,277.06. Supervisor Lannon is obtaining other quotes also. If the work is approved, it could be completed in a couple months over the winter season. Once the repairs are complete the sweeper should be good to run for approximately 10 more years. To replace the sweeper is estimated at approximately \$200,000. Motion was made by Trustee Bounds 2<sup>nd</sup> by Trustee Blondell to proceed with necessary repairs, at a cost not to exceed . All members present voting AYE. Carried.

**SEWER DEPARTMENT:** Trustee Lincoln was not present.

See correspondences above for compost building roof.

**ZONING & PLANNING DEPARTMENTS:** Trustee Blondell reported the following:

This report was covered under privilege of the floor.

**Appointment of Mark Watts to ZBA**

In the most recent quarterly newsletter, Mayor Hunter asked for people willing to serve as alternates on the Village Zoning Board and Planning Board.

Mark Watts, 36 Teft Avenue, has agreed to serve on either Board. Motion was made by Trustee Bounds 2<sup>nd</sup> by Trustee Kumkey to appoint Mark Watts as an alternate to the Zoning Board. All members present voting AYE. Carried.

**WATER DEPARTMENT:** Trustee Blondell had nothing to report.

**FIRE DEPARTMENT:** Trustee Kumkey had nothing to report.

See Correspondences for fire contract information.

**POLICE DEPARTMENT:** Mayor Hunter reported the following:

**Police Activity- Schedule**

The Board did not receive the police activity report for November. The Board received the police schedule for January.

**PARK – YOUTH DEPARTMENT:**

**Youth Football**

Mayor Hunter handed out copies of a letter he received from Eric Jansen, President of the local youth football. The letter provided a list of contact people should the Village need to speak with anyone regarding youth football.

**CLERK REALS REPORT:** Clerk Reals had nothing to report.

Meeting of December 13, 2010 continued:

**OLD OR OTHER BUSINESS TO COME BEFORE THE BOARD:**

**Health Insurance – H.S.A for 2011**

Discussion was held on the health insurance for employees for 2011. All eligible employees have made decisions on the new health insurance options for 2011. Three employees have chosen the high deductible plan.

For the three employees that choose the high deductible plan, motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to place \$1,000 per employee into their Health Savings Account (H.S.A.). All members present voting AYE. Trustee Blondell explained that even with this start up money the Village will still save \$431 per single employee on these three people. The three health savings accounts will be at Community Bank. Community Bank will be meeting with the three employees this upcoming week to discuss how the H.S.A. will work.

**Renewal of Certificate of Deposit**

The Village has a Certificate of Deposit that renews at Community Bank December 11, 2010. This CD was established prior to Clerk Reals. Motion was made by Trustee Blondell 2<sup>nd</sup> by Trustee Kumkey to renew the C.D. for six months, in hopes that interest rates will improve. All members present voting AYE. Carried.

**Monthly revenues and expenses**

The Board received a listing of the revenues and expenses for the general, water and sewer funds thru November 2010.

Motion was made by Trustee Bounds 2<sup>nd</sup> by Trustee Kumkey that Clerk Reals be and she is hereby authorized to transfer funds between appropriations as follows:

|                         |             |
|-------------------------|-------------|
| From A1910.4 to A5110.4 | \$5,000.00  |
| From A1990.4 to A5110.4 | \$5,000.00  |
| From A5112.2 to A5110.4 | \$15,000.00 |
| From A5410.4 to A5110.4 | \$1,500.00  |
| From A9040.8 to A5110.4 | \$2,700.00  |
| From A9010.8 to A5110.4 | \$1,800.00  |
| From A1990.4 to A7320.1 | \$134.00    |
| From A1990.4 to A7410.1 | \$563.93    |

All members present voting AYE. Carried.

**Adjournment**

There being no further business to come before the Board, motion made by Trustee Kumkey 2<sup>nd</sup> by Trustee Blondell to adjourn. All members present voting AYE.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Lori A. Reals  
Clerk/Treas.